City of Seat Pleasant Neighborhood & Commercial Compliance

6011 Addison Rd, Seat Pleasant, MD 20743 P:301.499.8700 F: 301.499-8702 <u>www.seatpleasantmd.gov</u>

APPLICATION FOR BUILDING PERMIT

All information is **REQUIRED** for processing. Failure to fill out all your information in a legible handwriting and submit required documents will result in delay of your permit, project and may result in fines.

Applications can be submitted online via the city website, mailed, or delivered to 6011 Addison Road, Seat Pleasant, Md 20743

PROPERTY INFORMATION TODAY'S DATE:		
Address		
Lot # Block # or Liber Folio Parcel		
Lot Sizesq. ft. Current Lot Coveragesq. ft. Lot Coverage after projectsq. Ft.		
Front Setback Rear Setback Side Setback		
Will you install hardscape? yes no Identify hardscape materials:		
Driveway sq. ft Walkway sq. ft		
Current Use of Property Proposed Use		
PROJECT INFORMATION		
County Permit No Date □ New □ Renewal Project Type: □ New Construction □ Addition □ Renovation □ Installation □ Demolition □ Repair □ Structural Renovation Description of Work (attach work list)		
Applicable and include county permits HVAC Electrical Plumbing		
Estimated cost by contractor \$ Please attach contractor's proposal		
IDENTIFICATION		
The applicant is: □Property Owner □Lessee of the Property Owner □Contractor		
Property Owner:		
Owners Address:		
Owners Phone: Email:		
Contractor Company Name		
Company Mailing Address		
Phone Email		
ContractorMHIC No		

APPLICATION CHECKLIST

proper documentation will result in a delay of your License and possible fines. No licenses will be issued until after all documents are submitted and approved.		
□ Photographs showing current condition of property attached or current elevations of existing conditions on plans □ Copy of plans □ Copy of approved County Permit or □No County Permit required □ Receipt of County fees paid □ Seat Pleasant Permit Application fees. □ Dumpster Permit Application (if applicable) * Dumpster Permits require a separate application.		
FEE CALCULATIONS		
City of Seat Pleasant Building Permit Application		
Prince George's County Permit Fee: \$	_/2 = \$ + \$100.00 COSP Fee	
Total Due: \$		
Paying via: Credit Card Business Check	_ Money Order	
Additional Fee's may apply in the event a Structural Eng	ineer is required to inspect the project at \$75 per hour.	
PROPERTY OWNER AFFIDAVIT		
I hereby certify that I am the legal owner of the subject property and the work described on this permit application shall be completed by me or my contractor or lessee identified in this application. I am familiar with the applicable codes and requirements of the City of Seat Pleasant and take full responsibility for all code compliance, fees and inspections related to the project that is the subject of this Application.		
Printed Name of Property Owner	Name of Representative (if applicable)	
Property Owner/Representative's Signature	Date	
PERMIT APPLICANT SIGNATURE		
I hereby certify that the information on this application is true and correct. I have reviewed all deed restrictions that may apply to this construction and am aware of my responsibility thereunder. I certify that the proposed work is authorized by the owner of record, and I have been authorized to make this application as the property owner(s) authorized agent. Further, I agree to conform to all applicable laws and ordinances of jurisdiction.		
Printed Name of Applicant Name of Representation		
Applicant/Representative's Signature	Date	

All applicable the items MUST be provided at time of application submission. Failure to include

Please allow up to two weeks for processing all permits and licensing request.